

HO-HO-KUS LIBRARY
BOARD OF TRUSTEES

BOARD MINUTES
JUNE 20, 2016

Meeting called to order at 7:35pm.

Members in attendance: John Mongelli, Herman Crowley, Leeann Surz, Jeff Clutterbuck, Caroline Richards, Diane Mardy, Gretchen Kazer, Erin Douglass and Patricia Crossley.

1. Call to Order and Attendance with the Open Meeting Act.
2. Public Comments
No public in attendance.
3. May minutes approved.
4. President's Report
A wonderful Thank You card was received from a Staff Member thanking the Board for our Employee Appreciation Dinner earlier this month.
5. Vice President's Report
No report this month.
6. Treasurer's Report
The Bill List, totaling \$8505.02, was approved. A Resolution granting the Librarian & Treasurer authority to pay Normal & Recurring Expenses, including the PSE&G installation, for July and August was approved.
The account balances for this month are: Operating Account - \$46,232.74 and Capital Account - \$70,128.79. Total: \$116,361.53.
7. Secretary's Report
No report this month.
8. Director's Report
Circulation for the month was 2,940, an increase of 31%. E-BCCLS declining seems to be a trend overall, including E-Amazon.
Visitors to the Library totaled 2,658 for the month, averaging 105 people per day. Generous plant donations for the flower boxes were received from the Garden Club and 3 local businesses donated prizes for the Summer Reading Program. The visits of students from the school to the Library were very successful. The exterminator sprayed the Library again to keep spiders and carpenter ants at bay.
It was agreed that a Volunteer Policy is needed, and will be discussed again in September. BCCLS will provide technical upgrades and computer upgrades in July.

Erin Douglass, our Children's & Young Adult Librarian, gave a beautifully detailed briefing of all the many Summer Programs and Clubs available to children and young adults of all ages, at no charge for participation.

Please see Gretchen's full report for details.

9. Council Liaison

No report this month.

10. School Liaison

Today was the last day of school. Graduation was great and Diane is looking forward to working with Erin this summer.

The mural is progressing and should be ready for presentation to the Board in September.

11. Standing Committee Reports

A. Personnel - No report this month.

B. Finance - The committee is preparing to develop a Capital Budget and a 3-5 year Budget Plan.

C. Library Strategic Planning - No report this month.

1. Title Search - Closed Session 8:45 - 9:05pm.

D. Buildings & Grounds - No report this month.

E. Policies & Procedures - Volunteer policy needed.

12. Old Business

A motion to Not issue Pay Library cards was approved.

13. New Business

A search to replace our Bookkeeper yielded 150 applicants, 8 of which were interviewed, and a motion was passed to hire Lisa Pericilli.

Next Meeting: To Be Determined.

Adjournment: 9:30pm