

HO-HO-KUS LIBRARY  
BOARD OF TRUSTEES

BOARD MINUTES  
MAY 16, 2016

Meeting called to order at 7:40pm.

Members in attendance: John Mongelli, Hugh Turk, Leann Surz, Jeff Clutterbuck, Caroline Richards, Kevin Shea, Diane Mardy, Gretchen Kazer and Patricia Crossley.

1. Call to Order and Attendance with the Open Meeting Act.
2. Public Comments  
No public in attendance.
3. April minutes approved.
4. President's Report  
The Employee Recognition Program was discussed, certificates acknowledging years of service were created and will be presented at the dinner in the Library June 6th. The response from the Estate will be discussed in committee.
5. Vice President's Report  
No report this month.
6. Treasurer's Report  
Gretchen presented the report in Herman's absence.  
The Bill's List totaling \$18,105.78 was approved. The account balances for this month are: Checking Account - \$34,938.10 and the Capital Account - \$70,110.97. Total: \$105,049.07. The Museum passes will be promoted in the school Wednesday Notes.
7. Secretary's Report  
No report this month.
8. Director's Report  
The month's circulation was 2,884, an increase is anticipated when school finishes. Approximately 25% of residents are frequenting the library. A draft of the audit completed 5/2 is being prepared. The 2nd payment was received from the Boro. The preschool will visit the library next week and the kindergartens will visit the first and second week of June. There was discussion regarding employee parking - trying to discourage commuter parking. The 2nd annual Star War Day was a huge success. There will be an information meeting for residents interested in forming the Friends of the Library on Tuesday, June 7th. Please see Gretchen's report for full details.
9. Council Liaison  
The town is very busy with zoning issues. The Memorial Day Parade will start at 10:30am.
10. School Liaison  
Preparations are underway for the summer library programs that will be held in the School.

11. Standing Committee Reports

A. Personnel - No report this month.

B. Finance - No report this month.

C. Library Strategic Planning - No report this month.

1. Title Search - closed session 8:45 - 9:10pm.

D. Building&Grounds - The new signs are up and the pillar is fixed.

E. Policies&Procedures - RuthAnn made suggestions (regarding military leave) before her retirement and the Personnel Manual was approved.

12. Old Business

No Report.

13. New Business

No Report.

Next Meeting: June 20, 2016

Adjournment: 9:10pm.