

HO-HO-KUS LIBRARY  
BOARD OF TRUSTEES

BOARD MINUTES  
APRIL 20, 2015

Meeting called to order at 7:35pm. Members in attendance: John Mongelli, Herman Crowley, Leann Surz, Jeffrey Clutterbuck, Caroline Richards, Gretchen Kaser and Patricia Crossley.

1. Call to Order and Attendance in Accordance With the Open Meeting Act.
2. Minutes of the March meeting were approved.
3. Public Comments - no public in attendance.
4. President's Report  
We now have the necessary guidelines & checkpoints to use independent auditors for Library Audits beginning 2015.
5. Vice-President's Report  
No report this month.
6. Treasurer's Report  
A list of expenditures with corresponding checks for payment will be signed at the monthly Board meeting and mailed the next day. A Resolution was introduced to authorize four (4) check signatories: John, Herman, Gretchen and Cheryl. Also, an amendment to require two (2) signatures on all checks. Motion carried.  
  
Bills List - monthly bills totaled \$453.38. Approved.
7. Secretary's Report  
No report this month.
8. Director's Report  
March circulation improved 25%. New books continue to arrive. Weeding continues... The new website is almost completed. The Library now has a Facebook and Twitter presence. Some rooms at the Hermitage will be used for Library summer programs. Please refer to Gretchen's attached report for details.
9. Council Liaison  
No report this month.
10. School Liaison  
No report this month.

11. Committee Reports
  - a. Personnel - no report this month.
  - b. Finance - discussed in Treasurer's Report.
  - c. Strategic Planning
    1. Title Search - a letter will be prepared for their attorney.
  - d. Building and Grounds - everything good.
  - e. Policies & Procedures - discussion centered on proposed Circulation Policy. Vote tabled until May meeting.
12. Old Business  
No report this month.
13. New Business  
A new Logo for the Library was discussed and adopted, with modification to typeface.
14. Date of next meeting: May 18, 2015

Adjournment: 9:15pm