

HO-HO-KUS LIBRARY
BOARD OF TRUSTEES

BOARD MINUTES
DECEMBER 21, 2015

Meeting called to order at 7:40pm. Members in attendance: John Mongelli, Jeff Clutterbuck, Hugh Turk, Herman Crowley, Gretchen Kaser, Diane Mardy and Patricia Crossley.

1. Call to Order and Attendance with the Open Meeting Act.
2. Public Comments
No public in attendance.
3. November minutes approved.
4. President's Report
"Happy to be back."
5. Vice President's Report
No report this month.
6. Treasurer's Report
December's bill list was approved. New museum passes are available for a maximum family of 4 for the Aviation Hall of Fame.
These passes will be advertised in the local paper, library website and the 'Wednesday Notes' sent home with the students.
A knitting class will take place January 19.

The account balances for this month are: Operating Account - \$15,136.87. Capital Account - \$52,913.64. Total - \$68,050.51.
7. Secretary's Report
Due to upcoming Federal Holidays scheduled on regular Library Board Meeting dates, the January meeting will be 1/25 and the February meeting will be 2/22.
8. Director's Report
Circulation this month is 2531, which is an increase of almost 18% over last year. The print magazine circulation has dropped off since Zinnio has begun.

There was a boiler problem on November 30th. The heat was restored, and the library was able to reopen that afternoon.

Gretchen has learned of a sizable Pinkham Collection at Columbia University and an 1896 Atlas has been discovered in the basement.

The PSE&G lighting project was approved. There was discussion regarding the ongoing development and weeding of the Collection and the possibility of placing a defibrillator in the library was also discussed.

Please see Gretchen's full report for complete details.

9. Council Liaison

No report this month.

10. School Liaison

The idea of creating murals painted by students in the Young Adult area was discussed.

11. Standing Committee Reports

A. Personnel - A motion was approved to hire a part-time employee for the Children's section.

B. Finance - Preparations for the Audit have begun.

C. Library Strategic Planning - No report this month.

1. Title Search - The letter to the Worth-Pinkham Estate is ready and will be mailed soon.

D. Building & Grounds - No report this month.

E. Policies & Procedures - Discussion tabled until January.

12. Old Business

13. New Business

14. Date of next meeting - January 25, 2016.

Adjournment: 9:10pm