

HO-HO-KUS LIBRARY
BOARD OF TRUSTEES

BOARD MINUTES
DECEMBER 19, 2016

1. Call to Order
John Mongelli, President, called the meeting to order at 7:34pm. Present members were: John Mongelli, Jeff Clutterbuck, Hugh Turk, Herman Crowley, Patricia Crossley, and Library Director Gretchen Kaser.
2. Open Public Meeting/Public Comments.
This meeting was properly noticed according to the Open Public Meeting Act and announced by Mr. Mongelli as open to the public at 7:34pm. As no members of the public were present, the meeting was closed to the public.
3. Approval of Minutes
The minutes of the October 17, 2016 board meeting were approved on a motion by Jeff Clutterbuck. Hugh Turk seconded. All present voted in favor. Minutes of the November 21, 2016 meeting will be approved in January.
4. President's Report
No report this month.
5. Vice President's Report.
No report this month.
6. Treasurer's Report
Herman Crowley presented the December 2016 bills list in the total of \$9,213.52 out of the Operating Account and \$0.00 out of the Capital Account. A motion to approve the bills list was made by Jeff Clutterbuck and seconded by Hugh Turk. All present voted in favor.
The account balances as of November 30, 2016 are \$66,242.17 (Operating) and \$65,760.31 (Capital).
7. Secretary's Report
No report this month.
8. Director's Report
Please see Gretchen's full report for details.
Gretchen met with Borough Administrator Bill Jones to discuss the borough's enrollment in DCRP, set to begin in 2017.
9. Council Liaison
No report this month.
10. School Liaison

No report this month.

11. Standing Committee Reports

- A. Personnel – No report this month.
- B. Finance – The 2016-2020 Capital Plan was approved under a motion by Herman Crowley and seconded by Patricia Crossley. All present voted in favor.
- C. Library Strategic Planning - No report this month.
 - 1. Title Search - No report this month.
- D. Building & Grounds – No report this month.
- E. Policies & Procedures - No report this month.

12. Old Business

The library is permitted to move forward with placing a Little Free Library at the Ho-Ho-Kus Train Station. Pre-made models were available for review, and the board hopes to choose a design in January. The idea of holding a borough-wide contest in which residents can design and build their own library was also discussed and will be further explored in January. Friends of the Library discussion tabled until January.

13. New Business

No new business.

Next Meeting: January 23, 2017 at 7:30pm

Adjournment: 7:59pm – Motion by Jeff Clutterbuck, seconded by Patricia Crossley.