

HO-HO-KUS LIBRARY
BOARD OF TRUSTEES

BOARD MINUTES
OCTOBER 19, 2015

Meeting called to order at 7:35pm. Members in attendance: Hugh Turk, Leann Surz, Herman Crowley, Jeff Clutterbuck, Caroline Richards, Gretchen Kaser and Patricia Crossley.

1. Call to Order and Attendance with the Open Meeting Act.
2. Public Comment
No public in attendance.
3. Minutes of September 21, 2015 meeting approved with corrections: ' Motion passed to close the Library at 1pm on November 23, 2016, December 26 2016, and January 2, 2017'.
4. President's Report
John not present this month.
5. Vice President's Report
Information detailed in Committee Reports.
6. Treasurer's Report
This month's balances: Operating Account - \$27,318.58
Capital Account - \$52,887.11
October bills list approved. The Robotics Program was a big success. A total of 10 children, age group 2nd - 4th grade participated.
A sustainable model for the next scheduled session (Jan/Feb 2016) was discussed.
7. Secretary's Report
No report this month.
8. Director's Report
Circulation: 2,779, consisting of Adult Non-fiction and media, Juvenile fiction, and E-BCCLS. The DVD weed was completed and preparations for relocating the Young Adult section is almost complete. There was discussion centered on increasing Library membership. A membership drive in the Spring, perhaps personalized post cards, a Library Open House, and/or a Library presence at the School book sale were all discussed. A new part-time employee will start tomorrow, BCCLS received an additional \$25,000 from the County and there will be a Library Law Seminar on November 19th, available to Trustees. Please review Gretchen's report for complete details.
9. Council Liaison
No report this month.

10. School Liaison

No report this month.

11. Standing Committee Reports

A. Personnel - Closed Session: 7:50 - 8:10pm.

B. Finance - Closed Session: 8:25 - 8:40pm. A motion was carried for the \$90,000 allocation to the Boro.

C. Library Strategic Planning - Gretchen and Diane to meet and compare library/school plans.

1. Title Search - letter to estate attorney developing.

D. Buildings & Grounds - Lighting by Library sign needs to be replaced and accessed for possible electrical issues. All other

trimming/enhancement of the grounds will be addressed in the Spring.

E. Policies & Procedures - No report this month.

12. Old Business

Closed Session - 8:25 - 8:40pm.

13. New Business

The Capital Budget Plan will be reviewed when John returns.

14. Date of next meeting - November 16, 2015.

Adjournment: 9:15pm.