

HO-HO-KUS LIBRARY
BOARD OF TRUSTEES

BOARD MINUTES
JANUARY 25, 2016

Meeting called to order at 7:40pm. Members in attendance: John Mongelli, Herman Crowley, Jeff Clutterbuck, Caroline Richards, Gretchen Kaser and Patricia Crossley.

1. Call to Order and Attendance with the Open Meeting Act.
2. Public Comments
No public in attendance.
3. December minutes approved.
4. President's Report
E-mail sent to Bill Jones regarding Mayor's signature needed on the Estate letter.
5. Vice President's Report
No report this month.
6. Treasurer's Report
January's bill list was approved. The account balances for this month are: Operating Account - \$35,509.31. Capital Account - \$52,913.64.
Total - \$88,422.95. The BCCLS payment for January of \$10,000 is due, another payment of the same amount will be due in April.

The Borough will be sending the library a check for the remaining balance for 2015.
7. Secretary's Report
Reminder that February's meeting will be Monday, 2/22. Caroline volunteered to take the Minutes.
8. Director's Report
Circulation for December was 2774, an increase of 25% over last year. There was growth in e-books and more programming is being planned for children and adults in the media/fiction areas. The Art teacher from the school will be coming to view the available space for the mural. The knitting class was successful, and the children's programming was full, with 4 on the wait list. The 'Medium' was a big hit - there wasn't enough room for all that wished to attend - she offered to come again.

The people-counter was installed. (Needed for State report)
Employee evaluations will begin in March.
Please see Gretchen's full report for complete details.

9. Council Liaison

No report this month.

10. School Liaison

No report this month.

11. Standing Committee Reports

A. Personnel - The slate of Officers was approved.

B. Finance - closed session 8:45 - 9:30pm

C. Library Strategic Planning - No report this month.

1. Title Search - the Estate Letter is ready for the Mayor's signature.

D. Buildings & Grounds - No report this month.

E. Policies & Procedures - No report this month.

12. Old Business

13. New Business

Adjournment: 9:40pm